



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
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Rowlett, TX 75030-0099
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, November 1, 2011

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz and Councilmember Gallops

Absent: Councilmember Miller

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

CONVENE INTO EXECUTIVE SESSION

Convened into Executive Session at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A. The Council will convene into closed, executive session under Section 551.071, Texas Government Code, (Legal Consultation) to receive information from the City Attorney and to deliberate on pending litigation: Landis vs. City of Rowlett. (15 minutes)

RECONVENE INTO OPEN SESSION

Reconvened into open session at 5:44 p.m.

3. WORK SESSION ITEMS (5:45 P.M.)

3A. Discuss Community Survey for Solid Waste Collection and Disposal Services. (15 minutes)

Staff spoke regarding the background on this item. Spoke concerning the telephone survey.

A member of Council voiced concern over questions #4A and 5. Stated the customer needs to be aware of the monthly fees.

Staff stated they would research the questions and possibly switch the question order.

A member of Council spoke regarding additional clean up days similar to March Cleanup.

Staff stated in future contracts, the clean up event will occur in the month of April.

3B. Discuss Allocation of Innovations Fund for Realize Rowlett Phase II Downtown Specific Area Plan. (15 minutes)

Staff spoke regarding this item. Spoke about the October 25th Joint Council Meeting. Stated sufficient funding was not allocated for the Phase II study. Stated the consultants are not attempting to turn the City into something it is not; they are evolutionary – helping the City to evolve. Stated the highest and best use of the Innovations Fund would be to fund the Phase II study for the future of the City.

Council came to a unanimous consensus.

3C. Discuss Year-End Update of the FY 2011 Workplan. (60 minutes)

Staff spoke regarding the seven goals of the organization. They are as follows:

- Improve Relations with Citizens to Establish Community Good Will and Trust
- Create an Organization that Embraces Innovation and Creates Opportunities to Improve Efficiencies and Effectiveness
- Ensure Citizens Receive the Value of their Investment
- Establish a Customer Centered Organization by Serving Its External and Internal Customers
- Enhance Employee Culture and Morale to Create an Environment Where Employees are Valued and Have a Sense of Pride
- Create a Sustainable Organization Ensuring the Right Resources to the Right Place at the Right Time
- Install a Sense of Pride and Ownership in our Community

Spoke concerning volunteerism; engaging the community; technology implementations; the Animal Shelter evaluation; the Police Department's 2011 Community Policing Award; successful

financial stewardship; educating citizens on the value of their investment; the enhanced warrant recovery; the President George Bush Turnpike; the Dallas Area Rapid Transit Blue Line Extension; m-commerce; employee recognition; updating the City's Comprehensive Plan; Capital Improvement Projects; Parks and Recreation Capital Improvement Projects; Benefits Strategy and Wellness; Code Enforcement; and the Sidewalk Safety Program.

Members of Council commented on the many accomplishments; stated the achievements are organizational wide.

4. DISCUSS CONSENT AGENDA ITEMS

No items were removed from the Consent Agenda to be considered individually.

RECEPTION FOR CITY EMPLOYEE HONOREES (7:00 P.M. TO 7:30 P.M.)

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened into the Council Chambers at 7:33 p.m.

INVOCATION

The invocation was led by Councilmember Gallops.

5. PRESENTATIONS AND PROCLAMATIONS

5A. Proclamation recognizing National Adoption Month.

Councilmember Gallops recognized the month of November as National Adoption Month.

POSTING OF COLOR

The Posting of the Colors was led by the Rowlett Police Department Honor Guard.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Police Chief Walling.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by Police Chief Walling.

ROWLETT COMMUNITY CHORALE – PATRIOTIC SONG CELEBRATION

5B. Proclamation recognizing Veterans Day.

Mayor Pro Tem Phillips presented a proclamation recognizing Veterans Day to Deputy Mayor Pro Tem Kilgore.

Deputy Mayor Pro Tem Kilgore accepted the proclamation as a veteran and asked all veterans in the audience to stand for recognition.

5C. Presentation of plaques to employees recognized throughout the year by the City Manager for "Above and Beyond" Customer Service.

City Manager Humble thanked employees for their extraordinary work within the organization. Stated the criteria for "Above and Beyond Customer Service" is as follows:

- Advocate for the Customer
- Follow Through
- Find Long Term Solutions for Customers
- Be Proactive
- Teamwork Beyond the Job
- Pride Through Action

City Manager Humble and Mayor Gottel presented each recognized employee with a plaque and lapel pin.

Following this item, there was a short recess (8:20 p.m.). Council reconvened at 8:25 p.m.

5D. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.

Members of Council and Management gave a brief update to the Council on the various activities in the City including Early Voting for the Constitutional Amendment Election will continue through Friday, November 4th; the Veterans' Day Ceremony will be held on November 11th at Veterans Park beginning at 4:30 p.m.; the Animal Shelter will host two low-cost vaccination clinics on November 5th and 19th beginning at 12:30 p.m.; the Holiday Parade and Festival will be held November 19th on Main Street beginning at 10:00 a.m.; the Library

continually holds GED and ESL tutoring; the Library will host the 2nd Annual Reindeer Event on November 12th on the Library front lawn beginning at 2:00 p.m.; the Library will host a Turkey Fest on November 19th following the Holiday Parade and Festival; the City Manager's Book Club will meet at the Library on November 17th beginning at 7:00 p.m.; the Rowlett Community Centre now offers extended hours on Saturdays and Sundays through the month of December; and City offices will be closed for the following days to observe Thanksgiving, Christmas and New Years: November 24th and 25th, December 23rd and 26th, and January 2nd.

City Manager Humble spoke regarding Scenic Point Park and a community input meeting that will be held at City Hall during the Holiday Parade and Festival on November 19th; the President George Bush Turnpike (PGBT) service roads from Kirby Road to Chaha Road are opened for one-way traffic in all directions; and the PGBT is scheduled to open the week before Christmas.

6. CITIZENS' INPUT

No one spoke during Citizens' Input.

7. CONSENT AGENDA

No items were removed from the Consent Agenda to be considered individually.

The Interim City Secretary read the items into the record.

7A. Consider approving minutes from the October 18, 2011 City Council Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider action to approve a resolution authorizing the payment for computer software maintenance and support services for City Departments to SunGard Public Sector in the amount of seventy-two thousand eight hundred ninety-nine dollars and twenty cents (\$72,899.20) and authorizing the City Manager to execute the necessary documents to continue said services.

This item was approved as RES-160-11 on the Consent Agenda.

7C. Consider action to approve a resolution authorizing the first of two one-year options to extend the annual contract for pump repair and maintenance for Water and Wastewater Operations to ITT Water & Wastewater U.S.A. Flygt Products and Legacy Contracting, LP d/b/a/ Control Specialist Services in the unit amounts bid and an estimated annual amount of two hundred thousand dollars (\$200,000).

This item was approved as RES-161-11 on the Consent Agenda.

- 7D.** Consider action to approve a resolution authorizing a Mutual Aid Agreement with Rockwall County.

This item was approved as RES-162-11 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Davis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:

Ayes: 6 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz and Councilmember Gallops

Absent: 1 Councilmember Miller

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and consider approving an ordinance for an amendment to Planned Development Ordinance 007-07, as it pertains to front-facing garages for Phase II of the Lake Valley Estates subdivision, located on the southwest corner of Chiesa Road and Liberty Grove Road. (PD11-537)

Mayor Gottel read the item into the record.

Staff gave a brief presentation regarding this item.

Mayor Gottel opened and closed the public hearing at 8:47 p.m. with no one speaking.

A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Davis, to approve the item as read. This item was adopted as ORD-029-11. The motion carried by the following vote:

Ayes: 6 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz and Councilmember Gallops

Absent: 1 Councilmember Miller

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS


No action was taken following the Executive Session.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:50 p.m.



Todd W. Gottel, Mayor



Stacey Chadwick, Interim City Secretary

Date Approved: November 15, 2011